**CAC Meeting**

**October 13, 2023**

**3:30 – 5:00 PM**

**Minutes**

**Attendance: Jason Rowntree(AS), Euhairt Lee(SoP), Satish Joshi(AFRE), Scott Loveridge, Kelly Millenbah, Haddish Melakeberhan (HORT) Runsheng Yin(FOR), Tim Harrigan(BAE), Alonda Johnson (grad), Jennifer Fenton(FSHN), Mohamed El-Gafy(SPDC), Emily Holm(PSM), Grace Whipple (UG rep), Henry Chung(ENT), Matt Raven(Cahir CSUS) Jo Latimore (sub FW),(Melissa Hansen ( SubSAC) Jennifer Weichel(Extn) Henry Chung (ENT),  Senem Mollaoglu (faculty advocate)**

1. Matt Raven (Chair) called meeting to order at 3.30 pm
2. Introductions were made, including by Sinem Mollaoglu as the new Faculty Excellence Advocate
3. The agenda was approved unanimously.
4. Last Meeting Minutes were approved by consensus.
5. Dean Millenbah provided an update. Dr. Antomia L. Farrell, the next associate dean and director for diversity, equity and inclusion for the College of Agriculture and Natural Resources, will join from January 3, 2024. Dr. Quentin Tyler will be 100% MSU Extension Director. Millenbah is serving on search committees for hiring the University Assistant Provost for academic affairs, and the Dean of the College of Veterinary Medicine and requested input on potential candidates. Unit leaders should be initiating position planning exercises. Maximum of 2 positions per unit are requested by early Spring. There will be a call for ‘1855’ positions as well, and details are being developed.
6. Assistant Dean for Faculty Affairs and Development - Scott Loveridge Update. More units should make proposals for 1855 and other related university initiatives. In terms of financial support 1855s are equivalent endowed chairs.
7. Introduction of Sinem Mollaoglu as the Faculty Excellence Advocate for early career faculty: Sinem mentioned NSF grant promoting Faculty excellence advocate positions across MSU but she is CANR’s first. She will act as an additional confidential resource for supporting all junior faculty. She will also look for systematic process improvements to support faculty excellence (e.g., pre-award support, new hire onboarding). She is conducting cohort interviews.

Old Business

1. Annual Meeting: Subcommittee formed to include CAC representatives from ENT, FW, FOR & FSHN. Details of past discussions are in Teams.
2. No updates on CANR elections

New Business

1. Scott Loveridge discussed the charge to CAC on Service appointments. The goal is to produce a definition of service and lay out common principles for assigning and evaluating service, especially for assistant professors across CANR.
	1. Subcommittee formed consisting of Mohamed, Satish, Haddish and Emily.
	2. Satish to send invites for the first meeting of the subcommittee.
	3. All CAC reps to prepare one page qualitative descriptions of practices in their departments and upload in Teams subfolder to be created by Satish.
	4. Loveridge shared the following info on default standard service appointments for Asst profs in CANR depts.

AFRE 0%

ANS 5%

BAE 10%

CSUS 0%

ENT 0%

FOR 10%

FSHN 10%

FW 5%

HRT 0%

PKG 10%

PSM 0%

SPDC 10%

1. Parking on Grand River Ramp: Currently no supporting data except 3 personal complaints. A quick survey of Ag hall and SPDC staff/faculty to be conducted.
2. Faculty Senate Resolution on Presidential Search: Satish proposed a motion (seconded by Mohamed) stating that the CAC supports the MSU Faculty Senate Resolution #FS2324R01 passed on 9/19/2023. The motion passed unanimously. Satish & Matt to pass this info to the Senate and BOT.
3. Runsheng – will add an agenda item for next meeting regarding his work on fixed-term faculty practices.
4. Next meeting is CANR CAC Meeting, November 10th, 3:30 PM
5. Adjourned  at 4.58 pm